



Graduate Degree Equivalency Form for BCC/BCC-VA Applicants

Prerequisites and Criteria for Granting Graduate Degree Equivalency

If an Applicant does not have the required graduate-level theological Degree for Board Certification, the Applicant may be granted graduate degree equivalency, if he/she meets the following criteria:

- Applicant must have a completed graduate degree in another field.
- Applicant demonstrates completion of at least **thirty-two** graduate credits of equivalencies in core theological coursework pertinent to NACC Competencies for Board Certification.

The Applicant needs to evidence graduate-level familiarity with the following theological areas: Dogmatic/Systematic Theology (Vatican II/Post Vatican II studies in Trinity, Christology, Ecclesiology, Sacraments, Liturgy), Scriptures: Hebrew and Christian, Catholic Social Teaching, Ethics/Moral Theology (in addition to the Ethical and Religious Directives for Catholic Health Care Services), Pastoral Theology and Ministry. They can also include Canon Law, Ecumenism, Interreligious/Interfaith Practice. (ITP2.1, ITP2.2, and ITP4.1)

Application Components and Process

- Complete this application form.
- Include pertinent academic transcripts to evidence degrees.
- Include supporting materials that demonstrate participation in ministerial training, professional development, etc.

Once all the materials are gathered and completed, the Applicant submits all application components through the online portal on the NACC website. As part of the application submission process, the Applicant is prompted to pay the \$50 Application fee.

Please continue to the next page to complete the application form.



Please type your answers right into the form.

Personal Information			
Membership No:			
Title:			
Full Name:			
Street Address:			
City, State, ZIP:			
Primary Email:			
Alternate Email:			
Home Number:		Cell Number:	

Employment Information			
Workplace:			
Street Address:			
City, State, ZIP:			
Your Title:			
Department:			
Work Number:		Fax Number:	

Educational Background – List most recent first			
College/Seminary of Degree:			
Degree Title:		Date Conferred:	
College/Seminary of Degree:			
Degree Title:		Date Conferred:	
Other Degree:			
Degree Title:		Date Conferred:	



Record of Graduate-Level Theological Equivalency and Required Evidentiary Documents

Type your answers into the space provided. If the space provided is insufficient, add rows to the tables or use additional sheets as necessary.

1. List all completed graduate-level courses in Theology from a *CHEA-accredited* school. Each credit = 1 graduate credit. Please include transcripts with form submission.

Institution	Title of Course	# Credits	Description and Relevance to the provision of spiritual care

2. List graduate-level courses in Theology from a *non-CHEA-accredited* school (up to 30 credits). Each credit equals .5 graduate credit. Please include transcripts with form submission.

Institution	Title of Course	# Credits	Description and Relevance to the provision of spiritual care

3. List professional ministry training program applicable to pastoral care ministry (up to 1800 hours). 100 hours = 1 graduate credit. Please include with the form submission proof of completion from the institution including curriculum, hours required, and fulfillment expectations.

Type of Program	Number of Hours

4. List professional development, such as audited graduate courses, or continuing education events you have completed (up to 1000 CEUs/Hours). 100 CEUs/hours = 1 graduate credit.

Event Title	Date	Number of CEUs/Hours



5. List NACC-approved Webinars, E-Learning Session, or Webinar Recordings (up to 1000 CEUs/Hours). 100 CEUs/hours = 1 graduate credit.

Event Title	Date	Number of CEUs/Hours

6. List accredited CPE units (see QUA 4) beyond the 4 required units, or other Supervised Education by qualified mentors (up to a maximum of 600 hours). 100 hours = 1 graduate credit. Please include with the form submission a statement from the mentor/supervisor of what was offered and the number of hours.

Mentor/Supervisor	Date	Number of CEUs/Hours

7. List Professional/Pastoral theological teaching/published writing (maximum 600 hours, each presentation may be counted only once). 100 hours = 1 graduate credit.

Title	Type of Presentation/Published Work	Date	Number of Hours

8. List Pastoral Ministry experience (up to a maximum of 600 hours). 100 hours = 1 graduate credit.

Person Attesting Experience and Title/Certifying Credentials	Signature of Person Attesting to Experience	Number of Hours



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9. List any graduate courses from a CHEA accredited graduate degree with content pertinent to chaplaincy (up to 15 credits). Each credit equals 1 graduate credit. Please include transcript with form submission.

Institution	Title of Course	# Credits	Description and Relevance to the provision of spiritual care

10. List any undergraduate theological Junior/Senior year course #300 and above (up to 12 undergraduate credits). Each undergraduate credit = .5 graduate credits. Please include transcript with form submission.

Institution	Title of Course	# Credits	Description and Relevance to the provision of spiritual care

Declaration of Original Signature

I declare that the information I have provided in this application is true to the best of my knowledge. I understand that any false, misleading, or missing information may delay the process or disqualify me from entering or completing the graduate degree equivalency process.

Applicant Signature
(double click to sign
or print and sign
manually.)

X

Date: